

Birmingham Commonwealth Association

Trade and Business Focus Group

AGENDA

The meeting will take place on 22 October 2014 at 9.00 a.m (with an 8.30 a.m arrival time when tea/coffee will be available) at the offices of Mills and Reeves, Solicitors, 78-84 Colmore Row, B3 2AB (over the road from St Philips Cathedral)

1. Welcome and introductions- Focus Group Chairman-Mr Peter McLintock
2. Outcome of last meeting-resume
3. **Guest Speakers:**

Patrick McCarron / Steve Havins, UKTI

Q & A

Mandy Haque-Sales and Travel Trade Relationship Manager, Birmingham Airport

Q & A

- 4 Consideration and adoption of Terms of Reference
- 5 Agree specific objectives with achievable and measurable outcomes
- 6 Plans for future meetings to inc:

Guest speakers from different Commonwealth Country Trade Bodies, Business',
Commonwealth Secretariat, UK Trade Bodies, Central Gov't funding, European funding etc
- 7 Commonwealth Day-9 March 2015
8. Any other Business and Date of Next Meeting

